1. Sign in to online banking, scroll down and click on "Tax Filing Services"



2. Then click on "Tax Filing Services" on the left side of the new page again



3. Then click "Continue" on the new page

Royal Bank	<u>Site Mae</u>			
RBC.				
Products & Services	My Accounts Customer Service			
Banking Profile & Account Settings				
• Business Accounts	Tax Filing Service			
Account Services Pay Bills and Transfer Funds				
Request Money	When you click "Continue" you will leave Online Banking and enter the Can-Act Payment Services Inc.			
Wire Payments	To return to Online Banking you will have to sign in again.			
Pay Multiple Bills Payment History	Your payments will not be precessed in real time. Late payments may be subject to accomment			
Manage Postdated Transactions	penalties. To make sure your payments are received on time, enter them by midnight the day before the			
 Manage Payees 	due date. The transaction will be reflected in your account on the payment due date.			
Tax Filing Service Transfer Funds to RBC US Banking	To avoid late payments and government penallies, be sure that there are sufficient funds in the RBC Royal Bank account you have designated. If there are insufficient funds in your account, the payment			
Alert Centre	will not be made.			
Pay Employees and Vendors	If you have problems using the Tax Filing Service, please call the Tax Filing Help Desk at			
Profile and Preferences	1 800 200-9444.			
Apply for Products and Services	Cancel Continue 2			
Pay & Sync with QuickBooks				
Grow Your Business with Credit				

4. If paying for "Corporate Tax" click on the first option, then click "Pay"

RBC Royal Bank				
 Please note payments must be entered by midnight the day BEFORE due date. One new tax type has been recently added (Canada Emergency Rent Subsidy). Click on 'Add payment type' to add this Tax types. 				
Registered payments and accounts View/cancel future transactions Transaction history				
Registered payments and accounts				
Select Payment type +	Account number			
Federal - Corporation Tax Payments TXINS	RC0001			
Federal - GST/HST Payment only GST-P (GST-P)	RT0001			
Federal Payroll Deductions - Regular/Quarterly EMPTX (PD7A)	RP0001			
Documentation				

5. If paying for "HST" click on the second option then click "Pay"

RBC Royal Bank				
Please note payments must be entered by midnight the day BEFORE due date.				
One new tax type has been recently added (Canada Emergency Rent Subsidy). Click on 'Add payment type' to add this Tax types.				
Registered payments and accounts View/cancel future transactions Transaction history				
Registered payments and accounts				
Pay Add payment type Edit Remove				
Select	Payment type A	Account number		
	Federal - Corporation Tax Payments TXINS	RC0001		
\bigcirc	Federal - GST/HST Payment only – GST-P – (GST-P)	RT0001		
	Federal Payroll Deductions - Regular/Quarterly EMPTX (PD7A)	RP0001		
Documentation				
Available tax types				
(b) Tax filing user guide				
Frequently asked questions				

6. If paying for "Payroll" click on third option then click "Pay"

RBC RBC	Royal Bank			
 Please note payments must be entered by midnight the day BEFORE due date. 				
One new tax type has been recently added (Canada Emergency Rent Subsidy). Click on 'Add payment type' to add this Tax types.				
Registered payments and accounts View/cancel future transactions Transaction history				
Paristand payments and accounts				
ray have publicate by the term termore				
Select	Payment type 🔺	Account number		
	Federal - Corporation Tax Payments TXINS	RC0001		
	Federal - GST/HST Payment only GST-P (GST-P)	RT0001		
\bigcirc	Federal Payroll Deductions - Regular/Quarterly EMPTX (PD7A)	RP0001		

Documentation